

GRANDVIEW CHAMBER OF COMMERCE

BOARD MEETING MINUTES

November 1, 2004

I Preliminary

At 12:00 PM on November 1, 2004, Chamber President Jim Herriman (with Key Bank) called the meeting to order for the Grandview Chamber of Commerce Board of Directors. This meeting was held at the Grandview City Hall. Present when the meeting was called to order or during portions of the meeting were:

Derek Wood (Budget Car Sales), Vice President

Marina Ledesma (U.S. Bank), Treasurer

Mike Bradshaw (Benton REA's PowerNET), Secretary

Cookie Shannon (Grandview Float, Parade, Alumni, Junior Miss)

Lucy Dykstra (Grandview Float, Junior Miss)

Lynda Jo Gross (Grandview Herald)

Rita Morales (Grandview High School Representative)

Brandon Artz (Grandview High School Representative)

Kathy Charvet (People For People)

Brenda Baker (Grandview Chamber of Commerce Clerk)

II Regular Business Items

Cookie Shannon made a motion to accept the minutes for the Chamber Board meeting held on 10-4-04 as presented, and Lucy Dykstra seconded the motion. The motion carried.

The Treasurer's Report for October of 2004 was presented. The report showed the beginning bank balance at \$7,971.42, and an ending bank balance of \$6,555.29. A list of disbursement checks and bank account deposits for the month of October of 2004 was also presented.

Mike Bradshaw made a motion to accept the Treasurer's Reports for the month of October of 2004, and Cookie Shannon seconded the motion. The motion carried.

III Unfinished Business

Progress Update on the Chamber Office Lease Agreement

Mike reported that Mr. Fournier has agreed upon a final version of the lease for office space by Valley Publishing Company to the Grandview Chamber of Commerce, and that Mr. Fournier is in the process of signing and returning the final version. Mike asked the Chamber board if they wanted to review the final version of the lease before taking action to authorize Jim Herriman to sign the lease, and the board indicated that another review of the lease would not be necessary.

Derek Wood made a motion to grant approval for Chamber President Jim Herriman

to sign the lease contract that provides for the Grandview Chamber of Commerce to lease office space from Valley Publishing Company from June 1, 2004 through May 31, 2005 with automatic one-year renewal periods. Lucy Dykstra seconded the motion. The motion carried.

Welcome Packets

Brenda reported that Eli and Kathy's has submitted information for the welcome packets, but that nothing has been received from anyone else. Jim asked Brenda to put together a list of the local area apartment buildings so that Chamber welcome packets could be provided to new tenants that move in.

Chamber Clerk Issues

It was mentioned that the number of hours for Brenda Baker, the Grandview Chamber Clerk, needs to be increased to keep up with everything going on at the Chamber. It was also noted that the efforts to increase the number of Chamber members is working because the Grandview Chamber now has 106 members.

Cookie Shannon made a motion to increase the number of hours worked per week for the Grandview Chamber Clerk position from 20 hours to 25 hours, and to increase the hourly wage rate from \$7.25 per hour to \$7.50 per hour. Derek Wood seconded the motion. The motion carried.

IV New Business

New Board Members

Jim mentioned that the following people are interested in being on the Grandview Chamber Board of Directors: Steve Martin, Dennis McDonald, Kathy Charvet, and Lynn Boast.

Cookie Shannon made a motion to nominate the following individuals to be on the Grandview Chamber Board of Directors: Kathy Charvet, Lynda Jo Gross, Steve Martin, and Lynn Boast. Lucy Dyksta seconded the motion. The motion carried.

Agenda for General Membership Meeting

It was mentioned that \$28,000 in bad checks had been issued in one day recently in Grandview, and Marina said that she will announce this at the general meeting. The board also discussed the idea of sending out an email alert to all of the chamber members when something like this happens, and it was agreed by consensus that this would be a good idea and that this should also be mentioned at the general meeting.

Chamber Office Winterizing

The board discussed some of the winterizing that needs to be done at the Chamber office, and some other small repair issues were also discussed.

Cookie Shannon made a motion to install weather stripping and to purchase and oil-filled heat register for the Chamber office. Kathy Charvet seconded the motion. The motion carried.

Annual Grandview Chamber Auction

The Board decided by consensus that the Annual Grandview Chamber Auction will be held

on March 18, 2005. It was mentioned that holding the auction at the Catholic church would cost \$400, and that beverages with alcohol can be served at that location. Ideas for music were discussed, as well as the theme and the decorations. It was suggested that the DECA club students from the Grandview High School could help out to set up tables at the Grandview Chamber Banquet that will be held on November 18, 2004. Brenda said that she will contact Rob Woods to see if he would be willing to track the closing bids for the purchases that are made at the auction.

Report on Awards Banquet

Cookie and Mike updated the Board on the Annual Awards Banquet event to be held on November 18, 2004. It was decided that an awards committee will meet at the Chamber office at 10 AM on November 2, 2004 to select the final nominees for the awards, and there was a consensus of the board that the awards selection committee shall consist of Cookie, Derek, and Mike.

Greeters for Membership Meetings

Cookie, Derek, and Kathy expressed interest in being greeters for the membership meetings. It was discussed that coffee should be served.

V Meeting Dates, Announcements, and Schedules

The next Chamber Board meeting will be held on Monday, December 6, 2004, at 1 P.M. Jim mentioned that he will not be able to attend this meeting, and that Vice President Derek Wood will be the chair for that particular board meeting.

The next Grandview Chamber general meeting will be held on Tuesday, November 9, 2004 at 1:00 PM at the Bethany Presbyterian Church in Grandview.

In December, the Grandview Chamber general meeting will be held on Tuesday, December 14, 2004 at 1:00 PM at the Bethany Presbyterian Church in Grandview.

VI Adjourn

The meeting was adjourned at 2:15 PM.

MICHAEL J. BRADSHAW, SECRETARY