

# GRANDVIEW CHAMBER OF COMMERCE

## BOARD MEETING MINUTES

May 3, 2004

### I Preliminary

At 12:05 PM on May 3, 2004, Chamber President Jim Herriman (with Key Bank) called the meeting to order for the Grandview Chamber of Commerce Board of Directors. This meeting was held at the Grandview City Hall. Present when the meeting was called to order or during portions of the meeting were:

Marina Ledesma (U.S. Bank), Treasurer

Mike Bradshaw (Benton REA's PowerNET), Secretary

Cookie Shannon (Grandview Float, Parade, Alumni, Junior Miss)

Lucy Dykstra (Grandview Float, Junior Miss)

Norma Conklin (Dollars for Scholars)

Lynda Jo Gross from the Grandview Herald was also present.

Karla Baker (Grandview Chamber of Commerce Clerk)

### II Regular Business Items

- a) **Lucy Dykstra made a motion to accept the minutes for the Chamber Board meeting held on 4-5-04 as presented, and Norma Conklin seconded the motion. The motion carried.**

The Treasurer's Report for April will be presented next month, and it was noted that the Treasurer's report would be email to the board members in the future.

### III Unfinished Business

#### Chamber Office Remodel Itinerary

It was mentioned that the Grandview Herald has indicated that it will pay for the repairs for the interior door and the bathroom fixtures. Jim has not heard from Chuck Stegeman with regard to installing another electrical outlet. Mike Bradshaw volunteered to provide a sample lease document that could be used by the Grandview Chamber for the purpose of discussing the development of a lease agreement between the Grandview Chamber of Commerce and the Grandview Herald. The Board instructed Karla to check into getting the Grandview Herald listed as an additional insured on the Grandview Chamber's insurance policy. Karla said that she would call Lynn Boast and get an update from him.

It was noted that the Grandview Chamber office is open on Monday, Tuesday, and Thursday from 10:00 AM to 3:00 PM. Karla has calculated that three new chamber members would need to sign up each month in order to cover the labor expenses to keep the chamber office open for an additional five hours each week.

Goody Bags Update

Karla is starting to receive items from local businesses for the goody bags. The deadline for the goody bags items to be forwarded to Karla is May 21, 2004. Jim suggested that any of the businesses in the area that have billboard and/or reader boards should promote the Classic Knights car show that will take place at the Grandview Fair Grounds over the Memorial Day weekend.

Meetings and Locations and Presentations for 2004

It was the consensus of the board that the general Chamber meetings will be held at the Presbyterian Church until further notice. The idea of posting Grandview Chamber information on the chamber web page in the Spanish language was discussed. Steve Martin from Wal-Mart will be doing the presentation at the next general membership meeting to be held next week. It was mentioned that someone from the KIMA radio station would like to do a presentation at one of the Grandview Chamber general membership meetings.

Community Events

The Board discussed the idea of starting up the annual Grape Stomp event in Grandview again.

It was the consensus of the Board that the Grandview Chamber and Dollars for Scholars would share a booth at the Yakima Valley Fair and Rodeo this year, and that maybe a raffle could be held at the Chamber booth.

It was mentioned that at the next Grandview Chamber general membership meeting we will ask for volunteers to help promote an annual grape stomp event.

Band Day – Jim mentioned that a non-profit association tax identification number from the IRS must be obtained in order to receive a donation from Wal-Mart for the Band Day event that is intended to promote music education. Jim said that the Band Day event is coming along very well, and that donations have been coming in for the purpose of supporting the event. Karla was assigned the task of getting the Grandview Chamber of Commerce set up as a 501c(3) corporation with the IRS. Jim said that the Band Day donation from Wal-Mart must be received by July of 2004.

Parade – Cookie reported that the Grandview Parade applications have been sent out to all of the entities that attended the parade last year. Cookie announced that a meeting for parade planning would be set up to take place sometime in June.

Neighborhood Outreach Update

It was announced that progress has been made and that meetings are being held to work on this project.

IV New Business

Chamber Key Tags or Pencils for Goody Bags

Karla suggested that the Grandview Chamber board consider authorizing the purchase of 500 Grandview Chamber key tags at 14 cents each for a total expenditure of \$70.00. She said that 150 of the key tags would be used for the goody bags to be given away at the Classic Knights car show to be held in Grandview during the Memorial Day weekend. The key tags would be delivered about one week after the order is placed.

**Lucy Dykstra made a motion to purchase 500 Grandview Chamber key tags at 14 cents each for a total expenditure of \$70.00, and Norma Conklin seconded the motion. The motion carried.**

Coordination Among Community Groups

The board discussed some of the ways that various cultures, clubs, and groups in the Grandview area can be encouraged to enhance coordination and to participate more in the Grandview Chamber issues and functions.

Agenda Items for General Membership Meeting

There was a consensus of the board that the following items should be added to the agenda for the next Grandview Chamber general membership meeting to be held on 5-11-04:

- Ask businesses in the Grandview area with bill boards and/or reader boards to promote the Classic Knights car show to be held on the Memorial Day weekend
- Discuss having an annual Grape Stomp event, and ask for volunteers to work on this issue
- Hand out information materials and application/contracts for commercial exhibit and food vendor booth opportunities at the Yakima Valley Fair and Rodeo to be held from August 11-15, 2004

V Meeting Dates, Announcements, and Schedules

It was announced that Linsley Grow is in Tennessee for a DECA event.

It was announced that Karla is going to be on vacation from May 5 through May 12, 2004.

The next meeting of the Grandview Chamber board of directors will be held at noon on Monday, June 7, 2004 at the Grandview City Hall. The chamber board of directors meetings will normally be held on the first Monday of every month.

The next Grandview Chamber general meeting will be held on Tuesday, June 8, 2004 at 1:00 PM in the Fireside Room at the Bethany Presbyterian Church. The general membership meetings are normally held on the second Tuesday of each month.

VI Adjourn

The meeting was adjourned at 1:07 PM.

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MICHAEL J. BRADSHAW, SECRETARY