

# GRANDVIEW CHAMBER OF COMMERCE

## BOARD MEETING MINUTES

May 2, 2005

### I Preliminary

At 1:05 on May 2, 2005, Chamber President Jim Herriman called the meeting to order for the Grandview Chamber of Commerce Board of Directors. This meeting was held at the Grandview City Hall. Present when the meeting was called to order or during portions of the meeting were:

Chamber Board Members:

Jim Herriman (KeyBank), President

Mike Bradshaw (Benton REA's PowerNET), Secretary

Norm Childress (City of Grandview)

Lynn Boast (Boast Enterprises)

Lynda Jo Gross (Grandview Herald)

Steve Martin (Wal-Mart)

Brandon Artz (High School Representative)

Rita Morales (High School Representative)

Delynn Otis (guest from Clear Channel Radio)

Christen Denny (Guest)

Chamber Staff:

Vicki Ramirez (Grandview Chamber Office Staff)

### II Regular Business Items

The board reviewed the minutes for the Chamber Board meeting held on 4-4-05.

**Steve Martin made a motion to accept the minutes for the Chamber Board meeting held on 4-4-05 as presented, and Norm Childress seconded the motion. The motion carried.**

The Treasurer's Report for the month of April of 2005 was presented by Vicki. The report showed the beginning savings account balance at U.S. Bank was \$300.08 as of 4-1-05, and the ending savings account balance was \$300.11 as of 4-30-05. The beginning balance for the community checking account with U.S. Bank was at \$11,439.49 as of 4-1-05, and the ending checking account balance was \$9,435.74 as of 5-30-05. The beginning balance for the tourism checking account with U.S. Bank was \$2,712.86 as of 4-1-05, and the ending tourism checking account balance was \$2,220.82 as of 4-30-05. A list of disbursement checks and bank account deposits for the month of April of 2005 was also presented.

**Mike Bradshaw made a motion to accept the Treasurer's Financial Reports for the month of April 2005, and Lynn Boast seconded the motion. The motion carried.**

### III Unfinished Business

#### Grandview Parade

It was announced that the Grandview Parade will be held on August 11, 2005, and that Jim Herriman will be the Grand Marshall of the parade this year.

#### Summer Eve in the Park

Sue with Central Washington insurance said that she will get back to the Chamber with regard to the cost of the liability insurance that will be needed for hosting the Summer Eve in the Park event. Sponsors for this event need to be lined up, and a contact person in Grandview is needed. A sign up sheet for volunteers to help with the event was passed around.

#### Fall Festival Ideas

Christen from the Wal-Mart Distribution Center came to the Chamber board meeting as a guest with Steve Martin. She shared her ideas with regard to a street fair to be held in downtown Grandview. She helped construct this type of event in Colorado and had 3,000 kids attend the event, which included fundraisers, food snacks, and games. The high school drama club, DECA club, FFA, Key Club, Outdoorsman, International, and FCLA could get involved. Brandon and Rita will follow up on the concept at the high school. In addition, it was mentioned that the Grandview area clubs and organizations should be contacted to discuss the idea.

### IV New Business

#### Agenda for General Membership Meeting

Jim Herriman reviewed the agenda for the General Membership Meeting, and there were no suggested changes or additions mentioned.

#### Clear Channel Advertising Offer

Delynn Otis mentioned that Clear Channel of Tri-Cities is willing to trade advertising for their Chamber membership dues to be paid. Clear Channel will promote the Grandview chamber, and then will rotate the names of various Grandview businesses in the radio ads. Delynn recommends that the ads be run on all the Clear Channel stations other than KIT. The Chamber Board can come up with five important messages, and then Clear Channel will narrow it down to three messages. The goal is to get this going as soon as possible.

**Mike Bradshaw made a motion to proceed with the arrangement to trade a Grandview Chamber membership fee with Clear Channel for radio advertising time. Lynn Boast seconded the motion. The motion carried.**

**Mike Bradshaw made a motion to accept the application received from Delynn Otis with regard to Delynn becoming a member of the Grandview Chamber of Commerce Board of Directors and to approve the appointment of Delynn Otis to the**

**Chamber board effective immediately. Lynda Jo Gross seconded the motion. The motion carried.**

Chamber Office Report

Vicki mentioned that Quick Books has been purchased, and now it will be necessary to upgrade the operating system on the Grandview Chamber computer to Windows XP in order to run the Quick Books software. There was a consensus of the board that the Chamber should look for a new computer. Mike volunteered to have a PowerNET technician review the current chamber computer and make recommendations for the specifications that should be included when the new computer is purchased. The consensus of the board with regard to the purchase of a new computer is that bids should be requested from local vendors in the area, and we should look at what is available on the Dell web site.

Work Force Program

There is a job shadow program that is available for providing up to 100 hours of labor. This will be presented to Steve Martin before proceeding.

V Meeting Dates, Announcements, Schedules, and Miscellaneous

Chamber general membership meetings are normally held on the second Tuesday of each month. The next Chamber general membership meeting will be held on Tuesday, May 10, 2005, at 1 P.M at the Bethany Presbyterian Church. Jim Herriman and Derek Wood will not be available that day, so Mike Bradshaw was appointed to chair the general meeting, and Steve Martin was appointed to be his back up.

The Grandview Chamber board meetings are normally held on the first Monday of each month. The next Grandview Chamber board meeting will be held on Monday, June 6, 2005 at 1:00 PM at the Grandview City Hall building.

In June, the Grandview Chamber general meeting will be held on Tuesday, June 14, 2005 at 1:00 PM.

VI Adjourn

The meeting was adjourned at 2:06 PM.

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MICHAEL J. BRADSHAW, SECRETARY