

GRANDVIEW CHAMBER OF COMMERCE

BOARD MEETING MINUTES

January 3, 2005

I Preliminary

At 1:00 PM on January 3, 2005, Chamber President Jim Herriman (with KeyBank) called the meeting to order for the Grandview Chamber of Commerce Board of Directors. This meeting was held at the Grandview City Hall. Present when the meeting was called to order or during portions of the meeting were:

Jim Herriman (KeyBank), President

Derek Wood (Budget Car Sales), Vice President

Marina Ledesma (U.S. Bank), Treasurer

Mike Bradshaw (Benton REA's PowerNET), Secretary

Cookie Shannon (Grandview Float, Parade, Alumni, Junior Miss)

Lucy Dykstra (Grandview Float, Junior Miss)

Lynda Jo Gross (Grandview Herald)

Rita Morales (Grandview High School Representative)

Brandon Artz (Grandview High School Representative)

Kathy Charvet (People For People)

Mike Closner (Grandview School District)

Kelly Barth (Grandview School District)

Steve Martin (Wal-Mart Distribution Center)

Norm Childress (City of Grandview)

Lynn Boast

Michelle Swearingen, DECA Advisor

Nicole Walker (Walker Farms)

A presentation was made for selling advertising in the Yearbook Program for the Team Yakima Volleyball Club. Answers to questions about this advertising opportunity may be obtained by calling 882-3297 or 882-3247. The board decided to table the decision on this issue until later in the meeting.

II Regular Business Items

The minutes for the Chamber Board meeting held on 12-13-04, the minutes for the Chamber General Membership meeting held on 12-14-04, and the minutes for the Chamber Emergency Board meeting held on 12-22-04, were all reviewed by the board, and it was noted that some minor spelling corrections had been made to the minutes for the meeting held on 12-13-04. Board Secretary Mike Bradshaw noted that the corrections would be reflected in the final version of the minutes.

Derek Wood made a motion to accept the minutes for the Chamber Board meeting held on 12-13-04 as presented and amended, and Lynn Boast seconded the motion. The motion carried.

The Treasurer's Report for December of 2004 was presented. The report showed the beginning bank balance at \$6,555.29, and an ending bank balance of \$3,535.26. A list of disbursement checks and bank account deposits for the month of December of 2004 was also presented.

Derek Wood made a motion to move \$2, 189.75 from the Chamber savings account to the Chamber checking account, and to leave a balance of \$300.00 in the savings account, and Cookie Shannon seconded the motion. The motion carried.

Mike Bradshaw made a motion to accept the Treasurer's Reports for the month of December of 2004, and Steve Martin seconded the motion. The motion carried.

III Unfinished Business

Annual Grandview Chamber Auction to be Held on March 18, 2005

Kelly Barth with the Grandview School District said that he is willing to provide a plated dinner for \$5.00 or less at the Grandview High School. He said that he can provide a chicken, salmon, or steak, and then the Chamber would need to provide the salads and the deserts. Kelly will need to know what food the Chamber would like him to serve by the first week of March. Kelly will need to notify the school Business Manager in order to purchase the food through the school district, and then the Chamber would need to reimburse the school district for the expenditure. It was mentioned that the tables need to be decorated by 3 PM. Mike Closner with the Grandview School District said that he can request that the custodial staff set up the tables and chairs for the dinner and auction in advance.

It was noted that we will need to have the auction tickets ready to sell by the Chamber General Membership meeting to be held in February. It was also noted that we all need to start soliciting auction donations from businesses. Mike Closner mentioned that the high school facility will be able to provide a riser for the auctioneer. There was a consensus of the Board that the ticket price shall be set at \$20.00 per person, and that there will not be a separate ticket price for couples as was done for the auction in past years. Lynn Boast volunteered that the basement in his building can be used by the Chamber to store the auction items before the auction event takes place.

Safe for Office

Nicole will contact Derek with regard to moving the safe to the Chamber office.

The board discussed the options for finding people to work in the Chamber office. Kathy Charvet mentioned that People-for-People could provide clerical personnel to help out in the Chamber office. She stated that a person could be provided to work in the Chamber office free of charge to the Chamber. She said that the person would be able to do clerical work and answer phones, and would need to be supervised.

Cookie Shannon made a motion for the Grandview Chamber to work with the People-for-People program in order to obtain some clerical help for the Grandview Chamber office. Derek Wood seconded the motion, and the motion carried.

It was mentioned that the Grandview Chamber web page being hosted by Benton REA's PowerNET needs to be updated, and that some corrections need to be made to the verbiage in the web page. Nicole Walker asked if she could receive some training on how to update the Chamber web page, and Mike Bradshaw indicated that he would be glad to provide a Benton REA PowerNET employee to show Nicole how to access and make any necessary changes to the web page.

The board discussed the issue of changing the rates for the annual membership dues to belong to the Grandview Chamber of Commerce. The dues structures for the Prosser and Sunnyside Chambers were handed out to the board for review. The board decided that a committee of Chamber board members should be formed to consider what changes, if any, should be made to the member dues structure, to consider when the new structure should be implemented, and to consider what kind of possible bonus structure should be implemented for the Chamber Office Manager. The committee is to bring back recommendations to the full Chamber board for review and consideration. The following Chamber board members volunteered to participate on the Chamber member dues committee: Jim Herriman, Steve Martin, Lynn Boast, Derek Wood, Nicole Walker, and Mike Bradshaw.

IV New Business

Agenda Items for the General Membership Meeting

Brandon and Rita volunteered to be greeters for the general meeting, and will provide a report as to what is going on at the Grandview High School.

Norm Childress volunteered to report on the City of Grandview issues.

It will be announced that there will be Chamber open house/social at KeyBank on 1-21-05.

Cookie will make an announcement that there will be a float committee meeting on 1-17-05 at 7 PM at the Grandview City Hall.

Steve Martin will provide an update on the Annual Chamber Auction event to take place on 3-18-05

Jim mentioned that we need to get the Event Committee up and running.

Dave Copeland will be the main speaker.

Float & Parade

Cooke mentioned that we need to get a Chairperson for the parade. Steve Martin indicated that Wal-Mart employee Jerry Couch and eight other Wal-Mart employees will help with the construction of the Grandview float.

Selection of Financial Review Committee

It was noted that a financial review committee needs to be selected by the Chamber board to review the Chamber financial records for the period from 1-1-04 through 12-31-04. Marina Ledesma, Derek Wood, and Mike Bradshaw volunteered to serve on the committee. There was a consensus among the board members that Marina, Derek, and Mike Bradshaw are accepted to serve on the financial review committee, and that Nicole Walker will work with the committee members to set up a date, time, and place for the financial records to be reviewed. The board instructed that after the financial review is completed, the committee shall report back to the full Chamber board at a later date as to the results of the financial review.

V Meeting Dates, Announcements, Schedules, and Miscellaneous

The next Chamber general membership meeting will be held on Tuesday, January 11, 2005, at 1 P.M at the Bethany Presbyterian Church in Grandview.

The next Grandview Chamber board meeting will be held on Monday, February 7, 2005 at 1:00 PM at the Grandview City Hall building.

In February, the Grandview Chamber general meeting will be held on Tuesday, February 8, 2005 at 1:00 PM at the Bethany Presbyterian Church in Grandview.

Lynn Boast noted that he is storing a number of items in the basement of his building that belong to the Grandview Chamber, and he just wanted to remind everybody.

Jim Herriman mentioned that there is a community bulletin board located at KeyBank that can be used for posting announcements with regard to Grandview community events.

The board discussed the presentation that was made earlier in the meeting with regard to the opportunity for the Grandview Chamber of Commerce to purchase advertising in the Yearbook Program for the Team Yakima Volleyball Club. The consensus of the board was that the Grandview Chamber is not interested in participating in this advertising opportunity this year due to budget constraints, and also directed that the Grandview Chamber of Commerce individual members should be notified in case they want to participate in the Yearbook advertising opportunity.

VI Adjourn

The meeting was adjourned at 2:30 PM.

MICHAEL J. BRADSHAW, SECRETARY